Constable – Sworn Financial Statement

Name:_____

Ward/District: _____ Parish: _____

Physical Address: _____

Telephone: _____ Email:_____

This annual sworn financial statement is required to be filed by March 31 with the Legislative Auditor by sending a pdf copy by email to ereports@lla.la.gov.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable _____, who, duly sworn, deposes and says that the financial statement herewith given presents fairly the financial position of the Court of _____ Parish, Louisiana, as of December 31, _____, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, _____ who duly sworn, deposes, and says that the Constable of Ward/District _____ Parish of _____ received $200,000 or less in revenues and other sources for the year ended December 31, _____, and accordingly, *is required to provide a sworn financial statement and affidavit* and is not required to provide for a compilation report for the previously mentioned fiscal year.

_____
CONSTABLE SIGNATURE

Sworn to and subscribed before me, this _____ day of _____, _____.

_____
NOTARY PUBLIC SIGNATURE

Under provisions of state law, this report is a public document. A copy of this report will be submitted to the Governor, to the Attorney General, and to other public officials as required by state law. A copy of this report will be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and online at www.lla.la.gov.

Constable - Sworn Financial Statement/Compensation Schedule

Year: _____ Name: _____ Ward/District: _____ Parish: _____

	Amount General	Amount Garnishments
Receipts/Supplemental Report		
Enter the amount of your State/Parish Salary from Constable W-2 Form, Box 1 (do **NOT** send your W-2 form to the Legislative Auditor)	_____	
If you collected any garnishments, enter the amount		_____
If you collected any other fees as constable, enter the amount	_____	
If your JP collected any fees for you and paid them to you, enter the amount	_____	
If the parish paid conference fees directly to the Attorney General for you, enter the amount the parish paid	_____	
If you paid conference fees to the Attorney General and you were reimbursed for them (and/or reimbursed for conference-related travel expenses, enter the amount reimbursed	_____	
If you collected any other receipts as constable (e.g., benefits, housing, unvouchered expenses, per diem), describe them and enter the amount		
Type of receipt _____	_____	
Type of receipt _____	_____	
Expenses		
If you collected any garnishments, enter the amount of garnishments you paid to others		_____
If you have employees, enter the amount you paid them in salary/benefits	_____	
If you had any travel expenses as constable (including travel that was reimbursed), enter the amount paid	_____	
If you had any office expenses such as rent, utilities, supplies, etc., enter the amount paid	_____	
If you had any other expenses as constable, describe them and enter the amount		
Type of expense _____	_____	
Type of expense _____	_____	

Remaining Funds

If constables have any cash left over after paying the expenses above, the remaining cash is normally kept by the constable as his/her salary. If you have cash left over that you do NOT consider to be your salary, please describe below.

_____

Fixed Assets, Receivables, Debt or Other Disclosures

Constables normally do not have fixed assets, receivables, debt, or other disclosures associated with their Constable office. If you do have fixed assets, receivables, debt, or other disclosures required by state or federal regulations, please describe below.

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