

# **CLERKS' OF COURT RETIREMENT AND RELIEF FUND**

## **2022 ACTUARIAL VALUATION REVIEW**

ACTUARIAL SERVICES

**Presented to the Public Retirement  
Systems' Actuarial Committee  
February 8, 2023**

January 27, 2023

The Honorable Edward J. Price  
Chairman, Public Retirement Systems' Actuarial Committee  
Louisiana State Senate  
Post Office Box 94183  
Baton Rouge, Louisiana 70804

**Re: Actuarial Review of CCRF's 2022 Actuarial Valuation**

Dear Chairman Price and PRSAC Members:

In accordance with La. R.S. 11:127(C) and 24:513(C)(1), the Louisiana Legislative Auditor has conducted an Actuarial Review for the Clerks' of Court Retirement and Relief Fund (CCRF or System).

The following presents the results of our Actuarial Review of CCRF's June 30, 2022 Actuarial Valuation (prepared by Curran Actuarial Consulting, Ltd. and dated November 22, 2022). In doing so, we have reviewed certain actuarial assumptions and methods employed by CCRF and its actuary for appropriateness.

I would like to thank CCRF's executive director, staff, and actuary for the cooperation and assistance provided for this review.

Respectfully submitted,



Michael J. "Mike" Waguespack, CPA  
Legislative Auditor

MJW:KH:lm

cc: Ms. Debbie Hudnall, Executive Director  
Clerks' of Court Retirement and Relief Fund

Mr. Gregory Curran, FCA, MAAA, ASA  
Curran Actuarial Consulting, Ltd.



## Executive Summary

The Louisiana Legislative Auditor (LLA) performed an Actuarial Review (AR or Review) of the Clerks' of Court Retirement and Relief Fund's (CCRF or System) June 30, 2022 Actuarial Valuation dated November 22, 2022.

This Review is a limited-scope review intended to:

1. Evaluate the appropriateness of certain actuarial assumptions and methods adopted by CCRF's board.
2. Identify potential improvements to these actuarial assumptions and methods.
3. Identify any actuarial assumption or method that clearly violates any relevant Actuarial Standards of Practice (ASOPs).

### Summary of Conclusions

We did not identify any actuarial assumption or method that violates any ASOPs. Nevertheless, we offer the following recommendations for consideration by the CCRF's board and by the Public Retirement Systems' Actuarial Committee:

1. *Cost-of-Living Adjustments (COLAs)*. Currently, CCRF's board and its actuary do not anticipate future COLAs in the actuarial valuations. For CCRF's 2022 Actuarial Valuation for funding purposes, we accept the treatment of not recognizing future COLAs in the determination of the statutorily required employer contribution rate as appropriate in this situation.
2. *Investment Return Assumption*. For 2022, although there has been a slight increase in both short-term return expectations and inflation assumptions, CCRF's benchmark remained the same. Even though recent market turmoil has resulted in an increase in professional expectations of future investment performance, we recommend the System continues to closely monitor its investment return assumption and consider:
  - Incorporating conservatism in the assumption by consistently targeting a rate that is closer to having a 60% probability of achieving the assumption over time; and
  - Reflecting the impact of cash flow timing on total expected returns, recognizing when distributions are larger than contributions some portion of current assets will necessarily be needed to pay benefits and will therefore not be invested for the long-term.

## Introduction

The Louisiana Legislative Auditor (LLA) performed an Actuarial Review (AR or Review) of the Clerks' of Court Retirement and Relief Fund (CCRF or System) June 30, 2022 Actuarial Valuation dated November 22, 2022 as prepared by Curran Actuarial Consulting, Ltd. This Review is being performed in accordance with La. R.S. 11:127(C) and 24:513(C)(1). This Review, in conjunction with the System's full actuarial valuation, is intended to fulfill the requirements of La. R.S. 11:127(C) to the Public Retirement Systems' Actuarial Committee (PRSAC).

Actuarial Standards of Practice (ASOPs) are principles-based, rather than prescriptive, in nature; therefore, actuarial valuations involve significant use of an actuary's professional judgement when developing actuarial assumptions and methods. This can result in different actuaries utilizing different assumptions and methodologies when approaching similar, or even the same, benefit structures and legislative constraints.

This Review is a limited-scope review intended to:

1. Evaluate the appropriateness of certain actuarial assumptions and methods adopted by CCRF's board.
2. Identify potential improvements to these actuarial assumptions and methods.
3. Identify any actuarial assumption or method that clearly violates any relevant ASOPs.

We hope the recommendations help the CCRF board in its decision-making process, as well as PRSAC in its review and study of the retirement systems.

As a limited-scope review, we relied on previously-published LLA analyses and, where necessary, reasonable estimating techniques to advance the analysis to the current valuation date. We did not attempt to replicate the System actuary's results; perform a full actuarial valuation using alternative assumptions and methods developed by the LLA; nor did we perform a full and detailed analysis of any assumptions or methods.

Further, the discussion included in this Review is limited to (1) the treatment of future COLA benefits and (2) the investment return assumption. The limited discussion does not indicate that other assumptions and methods were not considered, nor that recommendations for improvement in other assumptions and methods will not be included in future reviews.

This Review was prepared by Kenneth J. Herbold, Director of Actuarial Services for the LLA.

## Our Recommendations

We did not identify any actuarial assumption or method that violates any ASOPs. Nevertheless, we offer the following recommendations for consideration by the CCRF's board and by PRSAC:

### 1. Cost-of-Living Adjustments (COLAs)

La. R.S. 11:107.1, 11:241, 11:243, 11:246, and 11:1549 outline the provisions for the funding and granting of COLAs. Generally speaking, the board may grant ad-hoc COLAs subject to certain limitations outlined in statute.

Currently, the CCRF's board and its actuary do not anticipate future COLAs in the actuarial valuations. Future COLAs are recognized only after they are granted.

While there are numerous trigger-points and moving parts in the statutory structure, the following are terms used by the LLA to broadly categorize and summarize certain features and limitations associated with CCRF's COLAs.

1. *FDA COLAs*<sup>1</sup> are COLAs granted and funded out of the balance accumulated in CCRF's Funding Deposit Account (FDA).
2. *Excess Earnings COLAs*<sup>2</sup> are COLAs that are permitted to be granted when the actuarial rate of return exceeds the assumed rate of return for the most recent fiscal year (see *Sufficient Actuarial Return Rule* discussed below).
3. *The Window Rule*<sup>3</sup> limits how frequently any COLA may be granted by the board, based on the funded ratio of the plan.
4. *The Sufficient Actuarial Return Rule* limits Excess Earnings COLAs to years following a year in which the actuarially smoothed investment earnings (i.e. the actuarial investment return) exceed the assumed investment return.

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<sup>1</sup> La. R.S. 11:107.1(D)(4) permits the use of accumulated funds in the Funding Deposit Account for COLAs.

<sup>2</sup> Per La. R.S. 11:1549, the Board is authorized to use interest earnings on investments of the system in excess of normal requirements to provide a supplemental COLA of 2.5% (with a maximum of \$40 per month) to all eligible pensioners. Additionally, per R.S. 11:246, the Board has the authority to provide an additional COLA of 2% to eligible pensioners over age 65 if there are sufficient excess interest earnings to fund the entire 2% additional COLA.

<sup>3</sup> Per La. R.S. 11:243(G)(1) and (3), the Board may grant a benefit increase only if any of the following apply: (a) the system has a funded ratio of at least 90% and has not granted a benefit increase to retirees, survivors, or beneficiaries in the most recent fiscal year, (b) the system has a funded ratio of at least 80% and has not granted such an increase in any of the two most recent fiscal years, or (c) the system has a funded ratio of at least 70% and has not granted a benefit increase to retirees, survivors, or beneficiaries in any of the three most recent fiscal years. The funded ratio as of any fiscal year is the ratio of the actuarial value of assets to the actuarial accrued liability under the funding method prescribed by the office of the legislative auditor.

### Actuarial Treatment of COLAs for Funding Purposes

Ad-hoc COLAs are a unique benefit feature that require professional judgement when determining if, and to what extent, they should be recognized in a liability measurement. First, the actuary must determine if including a particular provision in a model is appropriate for the purpose of the measurement.

*FDA COLAs* are COLAs granted and funded out of the balance accumulated in CCRF's FDA. FDA COLAs may only be granted when sufficient assets are available in the FDA to cover the full estimated cost of the increased benefits. The accumulated funds in the FDA are not considered plan assets for purposes of determining the statutorily required employer contribution rate and contributions to the FDA are made in excess of the statutorily required employer contribution rate, at the election of the CCRF's board. Therefore, not recognizing FDA COLAs in the plan's liability when developing the statutorily required employer contribution rate is reasonable.

*Excess Earnings COLAs*, on the other hand, are funded by an increase in the statutorily required employer contribution rate when the benefit is recognized in the liability. Currently, CCRF only recognizes this type of COLA after it is granted. While the granting of this type of COLA is limited to "good" years (i.e., when the Sufficient Actuarial Return Rule is met), actuarial assumptions are generally developed recognizing the inherent volatility of investment returns and therefore these "good" years are assumed to offset the "bad" years and thus are assumed to help finance current plan benefits. Therefore, when there is a reasonable expectation (not a guaranteed expectation) of Excess Earnings COLAs being granted in the future, an actuary should consider recognizing the likelihood and magnitude in the measurement of system costs and liabilities. This helps avoid pushing the cost of benefits out to future generations of taxpayers.

### COLA History for CCRF

Once it is determined if a particular benefit provision should be included in the measurement, the actuary must weigh the materiality of such a benefit provision against the difficulty of calculating the liability. It can be informative to look for a pattern from the past, as one of several factors, when deciding whether to assume any, and which type of, COLAs will be granted in the future.

The last two COLAs granted, effective January 1, 2018 and January 1, 2021, were both FDA COLAs. In addition, an Excess Earnings COLA could have been granted when the January 1, 2018 FDA COLA was granted. CCRF has accumulated a substantial FDA balance that will be sufficient to fund meaningful COLAs for the foreseeable future, and they continue to fund the FDA account. Therefore, unless the balance in the FDA is used repeatedly for other purposes (e.g., reducing the statutorily required employer contribution or reducing the present value of future costs), thereby depleting the balance available for COLAs, we expect that future COLAs would be financed by using the balance in the FDA.

The following exhibit illustrates the recent history of tests and rules relating to CCRF's COLAs.

COLA History for Clerks' of Court Retirement and Relief Fund							
Actuarial Valuation Date	Statutory Conditions for Granting a COLA Under:		FDA COLA		Excess Earnings COLA		Comments
	The Window Rule	The Sufficient Actuarial Return Rule	Permitted	Granted	Permitted	Granted	
June 30, 2022	Not Satisfied	Not Satisfied	N	N	N	N	No COLA permitted
June 30, 2021	Not Satisfied	Satisfied	N	N	N	N	No COLA permitted
June 30, 2020	Satisfied	Not Satisfied	Y	Y	N	N	La. R.S. 11:241 COLA, paid from FDA effective January 1, 2021
June 30, 2019	Not Satisfied	Not Satisfied	N	N	N	N	No COLA permitted
June 30, 2018	Not Satisfied	Satisfied	N	N	N	N	No COLA permitted
June 30, 2017	Satisfied	Satisfied	Y	Y	Y	N	La. R.S. 11:241 COLA, paid from FDA effective January 1, 2018
June 30, 2016	Satisfied	Not Satisfied	Y	N	N	N	FDA COLA permitted but not granted
June 30, 2015	Not Satisfied	Satisfied	N	N	N	N	No COLA permitted
June 30, 2014 <sup>4</sup>	Not Satisfied	Satisfied	N/A <sup>5</sup>	N/A	N	N	No COLA permitted

### Conclusion

Currently, the CCRF's board and its actuary do not anticipate future COLAs in their actuarial funding valuations. Given the history of using the FDA balance to fund COLAs, the existing FDA balance, and the continued funding of the FDA account, we accept the treatment of not recognizing future COLAs in the determination of the statutorily required employer contribution rate as appropriate in this situation.

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<sup>4</sup> The June 30, 2014 valuation date marks the first year that CCRF is covered under La. R.S. 11:243 at the election of the trustees, per Act 2013, No. 170.

<sup>5</sup> FDA COLAs were not permitted prior to June 30, 2015.

## **2. Investment Return Assumption**

The last comprehensive analysis of the investment return assumption was prepared and presented in the LLA's *Comprehensive Actuarial Review of the 2020 Actuarial Valuation of the Clerks' of Court Retirement and Relief Fund* dated December 16, 2020, using forecasts published in 2020.

For this Review, a detailed analysis of independent experts' 2022 forecasts for CCRF's portfolio was not undertaken. Instead, we provide an estimate of the return assumption calculated based on the methodology in prior LLA analyses, for consistency and illustrative purposes. Those results can be found in the section below titled *Benchmark Investment Return Assumption*. We also present observational commentary.

### **Selecting an Investment Return Assumption**

ASOP No. 27 provides guidance for selecting "reasonable" economic assumptions. The ASOP outlines multiple characteristics to define what constitutes a reasonable assumption, including that it "is expected to have no significant bias (i.e., it is not significantly optimistic or pessimistic)." However, the ASOP specifically allows assumptions to be adjusted for conservatism.

This is particularly important when considering an appropriate investment return assumption because the investment return assumption is tied directly to the discount rate, which has the single largest impact on the development of the liability. Small changes in the assumption can have a large impact, which is why an overly optimistic investment return assumption, applied repeatedly, can (a) create repeated actuarial losses, (b) cause underfunding by understating the required contribution, (c) impede the scheduled progress to pay off the unfunded liability and achieve full funding, and (d) undermine the actuarial integrity of the pension-promise.

CCRF's board and actuary lowered the investment return assumption, from 6.75% as of June 30, 2020 to 6.55% effective for the June 30, 2021 valuation. We commend CCRF for lowering its investment return assumption.

### **Benchmark Investment Return Assumption**

In the supporting documentation for the discount rate and investment return assumption, CCRF's actuary used the long-term (20-30 years) capital market assumptions from various investment consulting firms. However, we believe an assumed rate of return that falls between the mid-term and long-term expectations is more appropriate for CCRF and for most other mature retirement systems. This more accurately reflects the inherent drag on total returns that results when distributions are larger than contributions (i.e., negative non-investment cash flow) and, therefore, some portion of current assets will be invested for a shorter time horizon.



The LLA has historically developed an investment return assumption designed to develop a consensus average expected return based on the capital market assumptions of several respected and independent professional investment forecasters, as applied to a plan's own asset allocation and its own expected benefit cash flow. Relying on *several* such firms ensures the result does not represent just one firm's opinion, but reflects the mainstream of thought leaders.

Following are the professional investment forecasters whose capital market assumptions have informed us in deriving the historical consensus average.

Participating Professional Investment Forecasters			
Aon/Hewitt	Blackrock	BNY/Mellon	Callan
Cambridge	J.P. Morgan	Meketa	Mercer
RVK	NEPC	Verus	Wilshire

For this Review, an *estimate* of the benchmark return assumption was developed based on (a) the benchmark assumptions since the most recent comprehensive analyses for CCRF (2020), (b) our general understanding of the direction and change-magnitude of forecasters' expectations in recent years (from 2020 to 2022) applied to CCRF's asset allocation, and (c) a slight increase in the expected rate of inflation embedded in return expectations (from 2020 to 2022). As outlined in the LLA's *2020 Comprehensive Actuarial Review*, the benchmark return falls closer to the mid-term (10-year) expectations than it does to the longer-term (20-30 years) expectations. The following table shows the comparison of the System's investment return assumption and the LLA developed benchmark:

Actuarial Valuation Date	Investment Return Assumption	Benchmark	Difference
June 30, 2022	6.55%	6.00%	0.55%
June 30, 2021	6.55%	6.00%	0.55%
June 30, 2020	6.75%	6.10%	0.65%
June 30, 2019	6.75%	6.50%	0.25%
June 30, 2018	6.75%	5.50% - 6.50%	0.25% - 1.25%

### Conclusion

For 2022, although there has been a slight increase in both short-term return expectations and inflation assumptions, CCRF's benchmark remained the same. While recent market turmoil has potentially resulted in an increase in professional expectations of future investment performance since last year, we recommend the System continues to closely monitor its investment return assumption and consider:

- Incorporating conservatism in the assumption by consistently targeting a rate that is closer to having a 60% probability of achieving the assumption over time; and
- Reflecting the impact of cash flow timing on total expected returns, recognizing when distributions are larger than contributions (i.e., negative non-investment cash flow) some portion of current assets will be invested for a shorter time horizon and will not be able to achieve the anticipated long-term investment return.

# APPENDIX

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## **Actuarial Disclosures**

### Intended Use

This Actuarial Review was prepared in accordance with La. R.S. 11:127(C) and 24:513(C)(1). This Review, in conjunction with the System's full actuarial valuation, is intended to fulfill the requirements of La. R.S. 11:127(C) to the Public Retirement Systems' Actuarial Committee (PRSAC) for 2022 and is intended for use by PRSAC and those designated or approved by PRSAC. This Actuarial Review may be provided to parties other than PRSAC only in its entirety and only with the permission of PRSAC. The Louisiana Legislative Auditor is not responsible for unauthorized use of this Actuarial Review.

This Actuarial Review should not be construed as providing tax advice, legal advice, or investment advice. It should not be relied on for any purpose other than the purposes described herein. This Actuarial Review assumes the continuing ability of the System to collect the contributions necessary. A determination regarding whether or not the System is actually willing and able to do so in the future is outside our scope of expertise and was not performed.

### Actuarial Data, Methods and Assumptions

The findings in this Actuarial Review are based on data and other information as of June 30, 2022, and forecasts published for 2022. This Actuarial Review was based upon information furnished by the System, the System's investment consultant, the System's actuary, and by numerous external inflation and investment forecasters. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by outside parties.

For certain calculations that may be presented herein, we have utilized commercially available valuation software. We made a reasonable attempt to understand the intended purpose of, general operation of, major sensitivities and dependencies within, and key strengths and limitations of these models. In our professional judgment, the models have the capability to provide results that are consistent with the purposes of the analysis and have no material limitations or known weaknesses. Tests were performed to ensure that the model reasonably represents that which is intended to be modeled.

To the extent that this Actuarial Review relies on calculations performed by the Systems' actuaries, to the best of our knowledge, no material biases exist with respect to the data, methods or assumptions used to develop the analysis other than those specifically identified. We did not audit the information provided, but have reviewed

the information for reasonableness and consistency with other information provided by or for the affected retirement systems.

### Conflict of Interest

There are no known conflicts that would compromise the ability to present an unbiased statement of actuarial opinion.

### Risks Associated with Measuring Costs

This actuarial note is an actuarial communication, and is required to include certain disclosures in compliance with Actuarial Standards of Practice (ASOP) No. 51.

A full actuarial determination of the retirement system's costs, actuarially determined contributions and accrued liability require the use of assumptions regarding future economic and demographic events. The assumptions used to determine the retirement system's contribution requirement and accrued liability are summarized in the system's most recent Actuarial Valuation Report being reviewed.

The actual emerging future experience, such as a retirement fund's future investment returns, may differ from the assumptions. To the extent that emerging future experience differs from the assumptions, the resulting shortfalls (or gains) must be recognized in future years by future taxpayers. Future actuarial measurements may also differ significantly from the current measurements due to other factors: changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period; or additional cost or contribution requirements based on the system's funded status); and changes in plan provisions or applicable law.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

1. Investment risk – actual investment returns may differ from the expected returns (assumptions);
2. Contribution risk – actual contributions may differ from expected future contributions. For example, actual contributions may not be made in accordance with the plan's funding policy or material changes may occur in the anticipated number of covered employees, covered payroll, or other relevant contribution base;
3. Salary and Payroll risk – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
4. Longevity and life expectancy risk – members may live longer or shorter than expected and receive pensions for a period of time other than assumed;
5. Other demographic risks – members may terminate, retire or become disabled at times or with benefits at rates that differ from what was assumed, resulting in actual future accrued liability and contributions differing from expected.

The scope of this Actuarial Review does not include an analysis of the potential range of such future measurements or a quantitative measurement of the future risks of not achieving the assumptions. In certain circumstances, detailed or quantitative assessments of one or more of these risks as well as various plan maturity measures and historical actuarial measurements may be requested from the actuary. Additional risk assessments are generally outside the scope of an actuarial review. Additional assessments may include stress tests, scenario tests, sensitivity tests, stochastic modeling, and a comparison of the present value of accrued benefits at low-risk discount rates with the actuarial accrued liability.

However, the general cost-effects of emerging experience deviating from assumptions can be known. For example, the investment return since the most recent actuarial valuation may be less (or more) than the assumed rate, or a cost-of-living adjustment may be more (or less) than the assumed rate, or life expectancy may be improving (or worsening) compared to what is assumed. In each of these situations, the cost of the plan can be expected to increase (or decrease).


At the time of this writing, we consider the 2022 forecasts of the future inflation and capital market assumptions (including future investment returns) from the subject matter experts to be suitable for development of the benchmark return assumption for the 2022 actuarial valuation.

The use of reasonable assumptions and the timely receipt of the actuarially determined contributions are critical to support the financial health of the plan. However, employer contributions made at the actuarially determined rate do not necessarily guarantee benefit security.

### Certification

All calculations have been made in conformity with generally accepted actuarial principles and practices, and with the Actuarial Standards of Practice issued by the Actuarial Standards Board and with applicable statutes.

Kenneth J. Herbold is an Associate of the Society of Actuaries (ASA), a Member of the American Academy of Actuaries (MAAA), and an Enrolled Actuary (EA) under the Employees Retirement Income Security Act of 1974. Mr. Herbold meets the US Qualification Standards necessary to render the actuarial opinion contained herein.

  
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Kenneth J. "Kenny" Herbold, ASA, EA, MAAA  
Director of Actuarial Services  
Louisiana Legislative Auditor

January 27, 2023  
Date