

**AFFIDAVIT**

**STATE OF LOUISIANA**  
**PARISH OF \_\_\_\_\_**

**BEFORE ME**, the undersigned notary public, duly commissioned and qualified within and for the aforesaid parish and state, personally came and appeared:

\_\_\_\_\_  
(Authorized person to represent the taxing district)

who, after first being duly sworn, did depose and state that:

He/she is the duly authorized \_\_\_\_\_ of the \_\_\_\_\_.  
(Title or position) (Taxing district)

(Mark the appropriate box below to show how you complied with the Open Meetings Law.)

Affiant, \_\_\_\_\_, who did depose and hereby states: “A public meeting was held in accordance with the Open Meetings Law at R.S. 42:11, *et seq.*, including allowing a public comment period before taking a vote, R.S. 42:14(D), to adopt the millage rates for the \_\_\_\_\_ tax year. Public written notice of the agenda, date, time, and place of the meeting  was posted on the building where the meetings of this taxing authority are usually held no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays and/or  was published in the official journal no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays.

A quorum or simple majority of the total membership of the taxing authority was physically present and voting at the public meeting, which was held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ m. at \_\_\_\_\_  
(Complete address) The meeting was conducted in accord with the prior noticed agenda. Matters not included on the agenda were not discussed without the unanimous approval of the members present after complying with all provisions of R.S. 42:19(A)(1)(b)(ii)(cc)”.

*[If applicable and as required by R.S. 42:23(A) and R.S. 44:36(F) as a non-elected board we have video or audio recorded, filmed or broadcast live all proceedings of our public meeting and ensure the recording will be maintained for at least 2 years.]*

Roll Forward Occurred: Yes  No

**If Roll Forward Occurred:**

Affiant, \_\_\_\_\_, who did depose and hereby states: “In accordance with Article 7, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), the additional requirements regarding increases in the millage rates have been complied with. These requirements include, but are not limited to the following:

1. Public notice of the date, time, place, and subject matter of the public hearing was published on two separate days no less than thirty days before the public hearing in the \_\_\_\_\_, official journal of the taxing authority. Those dates being \_\_\_\_\_ and \_\_\_\_\_;”
2. *[And, if applicable, in another newspaper, \_\_\_\_\_, which has a larger circulation within the taxing authority than the official journal. Those dates being \_\_\_\_\_ and \_\_\_\_\_;]*
3. “The publications contained an estimate of the amount of tax revenues to be collected in the next tax year from the increased millage as compared to the amount of tax revenue for the current year;
4. The publications also contained the amount of increase in taxes attributable to the millage increase;

5. On the first day of publication, \_\_\_\_\_, the notice was posted on the Internet website, if the taxing authority maintains an Internet website;
6. The posting remained active on the Internet until the taxing authority took action on \_\_\_\_\_ to approve or disapprove or abandon action on the proposed millage increase;
7. For purposes of the internet publication only, the notice contained a recitation of the current budget of the taxing authority.
8. Publications were published in section(s) \_\_\_\_\_, which are considered prominent sections of the newspaper(s) and are not the classified advertisements or the public notice section.
9. The Assessor was provided notice of the date, time and place of the pending hearing on \_\_\_\_\_;
10. A press release was issued on \_\_\_\_\_ to newspapers with substantial distribution within the jurisdiction of the taxing district; and
11. To area broadcast media on \_\_\_\_\_;
12. Two separate ordinances or resolutions were adopted and are attached hereto;
13. Two-thirds of the total membership of the taxing authority voted in favor of the second ordinance or resolution to increase the millage which are included in the attached ordinance or resolution;”
14. *[If the advertised public hearing was cancelled or postponed or was considered at the public hearing without action or vote, then, all of the notice requirements of R. S. 47:1705(B) for future public hearings to consider such proposal to increase millage rates were advertised and publicized;]*

Copies of all required notices and agenda are attached hereto and incorporated herein by reference.

\_\_\_\_\_  
 (Signature of affiant)

\_\_\_\_\_  
 (Printed name)

SWORN TO AND SUBSCRIBED Before Me, this \_\_\_\_\_ day of \_\_\_\_\_,  
 20\_\_\_\_, at \_\_\_\_\_, Louisiana.

\_\_\_\_\_  
 Notary Public

Printed or Typed Name (as commissioned): \_\_\_\_\_

Notary ID or Bar Roll No.: \_\_\_\_\_