

Instructions for Completing the Schedule of Outstanding Judgments and Agreements

Introduction

[Act 792](#) of the 2024 Regular Legislative Session enacted R.S. 24:513.5. This law requires all political subdivisions, **except those created by a home rule charter or governed by a police jury**, that at any point in the current or immediately prior year had total outstanding judgments, whether by a court of law or consent of the parties, **in excess of \$7,500,000**, excluding accrued interest to include in their annual audit report, review/attestation report, or compilation report a complete list of all outstanding (unpaid) judgments, including consent judgments, settlement agreements, and compromise agreements.

The Act requires the LLA to compile these reports into a single biennial report which is submitted to the Joint Legislative Committee of the Budget (JLCB) and Governor with the first report due on or before December 1, 2025.

General Requirements

To satisfy the requirements of the Act, the LLA has developed the Schedule of Outstanding Judgments and Agreements (Schedule). The Schedule should be reported in the Supplementary Information section of the applicable local government's audit report, review/attestation report or compilation report beginning for fiscal years ending on or after July 31, 2024.

Instructions

The following information provides guidance and instructions for reporting the required data in each section of the Schedule:

1. Enter your agency name and the fiscal year-end into the Schedule's Header.
2. Select the type of judgment (Court Order, Consent Judgment, Compromise Agreement, or Settlement Agreement) from the drop-down menu.
3. Enter the Caption and Number of the Matter, if filed in Court, or enter the Agreement Name.
4. Enter the name of the court in which the matter was filed, if applicable. Enter N/A if not applicable.
5. Enter the date of the judgment or date the agreement was entered.
6. Enter the amount of the original judgment or agreement, excluding any subsequent accrued interest.
7. Add additional judgments as needed.
8. The Schedule will calculate the total amount of outstanding judgments and agreements, which should be the same amount reported as such in the basic financial statements.

For any additional questions please contact Barry O. Kelly, MBA, CIA, at bkelly@lla.la.gov or (225) 339-3831.

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Other Questions

1. Will entities be required to upload the schedule into a database?
 - a. Yes. When a CPA submits a local auditee's report that includes the Act 792 schedule to LLA through the Local Government Reporting System, the CPA is also required to submit a separate copy of the Act 792 schedule only, in Excel format, through the Local Government Reporting System.
2. Can the Schedule be reformatted?
 - a. Yes, to some extent. We have allowed certain formatting changes so that the schedules can align with the formatting of the rest of the audit report. For example, formatting adjustments, such as column width, font style, or row height, are permissible. However, key elements must remain unchanged. For instance, the titles of the columns must remain unchanged and users are required to select one of the options from the drop-down menu in the "Judgment Type" column.
3. Is a worker compensation or self-insurance claim a judgement for purposes of this schedule?
 - a. Workers compensation and self-insurance claims would not typically be recorded as a judgment, however if such claims have been adjudicated in court they may be considered so.
4. Should amounts be reported with or without accrued interest?
 - a. Reported amounts should exclude accrued interest, as Act 792 of the 2024 Regular Session specifically requires that "total outstanding judgments...in excess of seven million five hundred thousand dollars, **exclusive of interest accrued** thereupon..." be reported to the Legislative Auditor.