

AUDIT RISK ALERT # 52

DATE: April 21, 2023

SUBJECT: Schedule of Collections, Distributions, and Costs of Collection required in audit reports of single sales and use tax collectors beginning with fiscal years ending on or after December 31, 2023

Act 669 of the 2022 Regular Legislative Session enacted [R.S. 47:337.14.1](#) which requires the Legislative Auditor and the Louisiana Uniform Local Sales Tax Board to develop "a uniform reporting schedule for audit reports for all entities that serve as the single sales and use tax collector for all taxing authorities within a parish that are compensated based on the cost of collection that requires the reporting of information to provide a more complete and accurate understanding of how local sales and use taxes are collected and disbursed to local taxing authorities and the actual cost of collecting local sales and use taxes by collectors."

All entities that serve as the single sales and use tax collector for all taxing authorities within a parish, that are compensated based on the cost of collection (Collector), are required to include the Schedule of Collections, Distributions, and Costs of Collection (Schedule) in the Supplementary Information section of their audit reports for fiscal years ending on or after December 31, 2023. The Schedule is required to be prepared on the cash basis of accounting. Please note that the LLA does not have the authority to postpone the provisions of the Act.



The Schedule and Instructions can be found in the Practice Aids and Related Documents section of the [Louisiana Governmental Audit Guide](#).

If you have any questions, please contact Barry Kelly at bkelly@lla.la.gov or (225) 339-3831.

Questions

Q. In addition to this new Schedule, should audit reports continue to report in the notes to the financial statements the information required by [R.S. 24:513\(B\)](#)?

A. Yes, the note disclosure required by R.S. 24:513(B) is still required, since Act 669 did not address that statute. In addition, the note disclosure can continue to be prepared on either the cash or accrual basis, at the tax collector agency's discretion, as stated in [Section 300-1030](#) of the *Louisiana Governmental Audit Guide*.