

AUDIT RISK ALERT # 65

DATE: June 3, 2026

SUBJECT: Public-private contract training

Louisiana Revised Statutes 33:1420.32 and 38:2225.7(D) require certain municipal employees to complete a minimum of one hour of annual training on procurement and the letting of public contracts pursuant to R.S. 38:2211 et seq., beginning July 1, 2026.

The requirement applies to all elected officials of municipalities and municipal employees whose job duties involve procurement activities, including but not limited to the purchase of materials and supplies or public works, or drafting, managing, or supervision of contracts, including but not limited to procurement contracts, cooperative endeavor agreements, contracts for professional services, and the letting of public contracts pursuant to Louisiana Revised Statute 38:2211 et seq.

The Louisiana Legislative Auditor will provide the web-based training, which can be found at <https://LLA.La.gov/go/MunicipalTraining> beginning July 1, 2026. This portal will also include a link to the Legal FAQ, where you and your clients can find answers to common questions.

LLA will also maintain records within the CPA portal documenting and certifying the completion of the training. We ask that CPAs verify completion of this training as part of your compliance testing.

The initial reporting period is July 1, 2026 through December 31, 2026. Thereafter, reporting will be conducted on a full calendar-year basis.

Please contact [the Director of Local Government Services](#) or LLA Legal Services at 225-339-3871 if you have questions.